

VISA EXPRESS ORDER FORM

3120 Southwest Freeway

Suite 108

Houston, TX 77098

Tel: (713)529-0400

Fax: (713)529-0406

Website: www.visaexpress.net

I. APPLICANT INFORMATION:

Appliant First Name: Appliant Last Name:

Date of Birth: Month: Date: Year:

Home Phone: Day Phone:

Email Address (Print):

II. SHIPPING INFORMATION:

Name:

Company Name:

Address (Print):

City: State Zip:

Phone Number:

*** Fedex no longer requires a signature on deliveries to residential address. Unless you feel comfortable with this policy, we strongly encourage you to use your business address for return shipping.

III. PASSPORT SERVICE REQUESTED:

Departure Date: Month: Date: Year:

Requested: New Passport Renew Passprt Lost or Stolen Passport
 Add Passport Pages Name Change

Service Type: Emergency (24 Hours) (Must have reservation)
 Urgent (1-3 Business Days)
 Rush (4-7 Business Days)
 Regular (8-12 Business Days)

IV. VISA SERVICE REQUESTED:

Country Name: Departure Date: Month: Date: Year:

Visa Type: Tourist Business Work Student Other

Service Type: Urgent Rush Regular Plus Regular

Number of Entries: Single Double Multiple

***For require Urgent or Rush service, please send your documents via Fedex Priority Overnight or UPS Next Day Service only. Applications received after 10:30am will be processed the next business day.

V. FEES (ALL FEES ARE NON-REFUNDABLE):

Consulate Fee: or Government Fee

Service Fee:

Return Shipping: **Visa Express doesn't accept any self address prepaid envelope from the customer. Please choose the return shipping option below**

- Fedex Nextday Service - \$19
- Fedex to Alaska, Hawaii, Puerto Rico - \$32
- Fedex Saturday Delivery - \$32
- Fedex First Overnight (8 am delivery) - \$50
- Fedex International - \$50

Total Fee:

VI. PAYMENT INFORMATION:

We accept personal check, business check, money order and cashier's check payable in U.S. dollars only. Please made out to: **Visa Express**. We also accept Visa, Master Card, and American Express.

PAYMENT BY CHECK:

Personal or Business Check or Money Order \$ Payable to: Visa Express

PAYMENT BY CREDIT CARD ****Credit card payment is subject to a \$3 or 3% processing charge, whichever is greater**

Card Type: Visa Master American Express

Name on the Card:

Card Number:

Expiration Date: Month: Year:

Billing Address:

I have read and agreed to the terms and conditions listed on www.visaexpress.net/disclaimer.htm, I understand all fees are non-refundable. I authorize Visa Express to charge the amount due to my credit card.

Signature :

Date: